***JWU TRAVEL ADVISORIES RUBRIC***

***for International Travel, Education and Activities Abroad in Countries with***

***U.S. Department of State Travel Advisories***

**All student and faculty university-related travel must be registered in the [JWU International Travel Registry.](https://studyabroad.jwu.edu/index.cfm?FuseAction=Abroad.ViewLink&Parent_ID=BD5B6457-5056-BA1F-74633DFCBF8A3220&Link_ID=43E05F51-5056-BA1F-7441D78CEA2B56D4)**

At JWU, there are many opportunities for international education and engagement through organized study abroad programs, more informal educational trips, activities, competitions, research and independent study funded in whole or in part through the University. As our global engagement increases, additional risk is inevitable as activities are affected by war, terrorism, political unrest, natural catastrophes and epidemics worldwide. The University endeavors to balance the value of participation in international educational activities against the potential risk to its students and employees of such participation. In balancing these factors, the University relies on information from the **U.S. Department of State and its Travel Advisories**. **In response to the government definitions of Travel Advisories, Johnson & Wales University has developed this policy about whether or not it is permissible for a JWU community member to travel to a country with a Travel Advisory of 1, 2, 3, or 4.**

**To travel to a country or a specific region with a Travel Advisory 3 or more, the traveling staff or program leader must complete the *Request for Travel to Countries with a U.S. Department of State Travel Advisory*** appeal and related process through consultation with the JWU International Travel Risk Management Committee (ITRMC). Any decision by the ITRMC can be changed at any time based on the changing circumstances of the destination country. **The traveler and sponsoring department are responsible for monitoring Travel Alerts and related events.**

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| **State Department****Notification Regarding Country or Region** | **JWU Review of Notification Content** | **Specific Examples in 2018** | **ITRMC Response** |
| **Travel Advisory 4** | **Do Not Travel**When details indicate the government forbids, restricts or otherwise recommendation U.S. citizens to defer all travel - **JWU determines this country as High Risk.** | Afghanistan; Colima State, MXDue to on-going regional war | **Request for Travel form necessary. No JWU travel is likely to be approved.** |
| **Travel Advisory 3**  | **Reconsider Travel**When details indicate that the ordinary risk of travel is heightened in specific regions due to localized conditions such as natural disasters or brief political unrest - **JWU determines this country or region as Heightened Risk** | Due to regional events, conditions, or general security situationEl Salvador; Cuba; Chihuahua MX | **Request for Travel form necessary**. If destination is **approved, the *JWU Waiver of Liability for International Travel, Education and Activities in Countries with U.S. Department of State Travel Advisories*** must be signed by each traveler.Travelers under 18 years of age require a parent/guardian signature.  |
| **Travel Advisory 2** | **Exercise Increased Caution**When details indicate that a concerning event has occurred and travelers should be cautious, however travel is generally continuing - **JWU determines that travel to this country is a departmental choice and regional review may be necessary.** | Due to localized eventsGermany; Mexico; Israel | No Request for travel form necessary. |
| **Travel Advisory 1** | **Exercise Normal Precautions** |  | No Request for Travel form necessary. |